**Evaluation plan**

Overall Aims

* To capture and understand processes associated with the development and operationalisation of MFT’s Lower Limb Wound implementation activity
* Assess the impact of the implementation activity on key metrics lower limb wound care

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| **Programme level Objectives** | * To describe from project start to end the context work was undertaken in and key stakeholders and interactions involved * To describe changes that took place in terms of care delivery, digital provision and education and the rationale for those changes * To describe the process of implementing change and challenges and facilitators to activity * To be able to present information about the impact of changes * To discuss transferability of experience to other settings |
| **Programme level data collection** | * Calendar overview of meetings (meeting log)? * Summary of stakeholder groups and communication processes * Programme Manager (and others) reflective logs and meeting observations? * Summary of governance structures and changes to this |

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|  | **Planning** | | **Preparing** | | **Implementing** | |
| **Theme** | **Objective** | **Data collection and presentation** | **Objective** | **Data collection and presentation** | **Objective** | **Data collection and presentation** |
| **Clinical** |  |  |  |  |  |  |
| **Digital and Data** |  |  |  |
| **Education and training** |  |  |  |

**Data synthesis**

Information combined to generate a descriptive account of the process of improvement for each theme: key metrics will be presented where possible.

**Sources of data for collection of information (if it happens we need a record of it)**

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| **Planning (understanding existing context and activities)** | * Information from mapping and related data * Summary of the training and education portfolio, delivery models and any data capture on number undertaking training, induction requirements etc. * For digital work, potential mapping, current sources of data, any written summarise of limitations and issues. |
| **Preparing (Describing planned change)** | * Any decision points where the baseline information and wider discussion shaped change plans (from meeting notes largely) * Logged via meeting notes and supporting documentation to communicate planned changes e.g. slides, papers produced for meetings |
| **Implementing** | * Meeting notes, collective recollection. Timeline and milestone documents * Clear written documentation of changes made to be actions following agreement at relevant meetings * Production of digital metrics to map to Guideline recommendations * Training numbers if possible * Need to be agile and aware of possible sources of data that we may be able to access |
| **Other** | * **Time/cost of the process (estimating non funded time and other requirements from the Trust to ‘make things happen’)** * **On-going awareness of key stakeholders, who was crucial it unblocking delays and helping success.** |