**Evaluation plan**

Overall Aims

* To capture and understand processes associated with the development and operationalisation of MFT’s Lower Limb Wound implementation activity
* Assess the impact of the implementation activity on key metrics lower limb wound care

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| **Programme level Objectives** | * To describe from project start to end the context work was undertaken in and key stakeholders and interactions involved
* To describe changes that took place in terms of care delivery, digital provision and education and the rationale for those changes
* To describe the process of implementing change and challenges and facilitators to activity
* To be able to present information about the impact of changes
* To discuss transferability of experience to other settings
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| **Programme level data collection** | * Calendar overview of meetings (meeting log)?
* Summary of stakeholder groups and communication processes
* Programme Manager (and others) reflective logs and meeting observations?
* Summary of governance structures and changes to this
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|  | **Planning** | **Preparing** | **Implementing**  |
| **Theme**  | **Objective** | **Data collection and presentation** | **Objective** | **Data collection and presentation** | **Objective** | **Data collection and presentation** |
| **Clinical**  |  |  |  |  |  |  |
| **Digital and Data** |  |  |  |
| **Education and training**  |  |  |  |

**Data synthesis**

Information combined to generate a descriptive account of the process of improvement for each theme: key metrics will be presented where possible.

 **Sources of data for collection of information (if it happens we need a record of it)**

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| **Planning (understanding existing context and activities)** | * Information from mapping and related data
* Summary of the training and education portfolio, delivery models and any data capture on number undertaking training, induction requirements etc.
* For digital work, potential mapping, current sources of data, any written summarise of limitations and issues.
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| **Preparing (Describing planned change)** | * Any decision points where the baseline information and wider discussion shaped change plans (from meeting notes largely)
* Logged via meeting notes and supporting documentation to communicate planned changes e.g. slides, papers produced for meetings
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| **Implementing**  | * Meeting notes, collective recollection. Timeline and milestone documents
* Clear written documentation of changes made to be actions following agreement at relevant meetings
* Production of digital metrics to map to Guideline recommendations
* Training numbers if possible
* Need to be agile and aware of possible sources of data that we may be able to access
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| **Other** | * **Time/cost of the process (estimating non funded time and other requirements from the Trust to ‘make things happen’)**
* **On-going awareness of key stakeholders, who was crucial it unblocking delays and helping success.**
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